

Project Management Services

MANAGING, COLLABORATING AND DELIVERING TO EXCEED YOUR EXPECTATIONS

Through the inevitable challenges and changing dynamics of a large rollout, particularly those encompassing large domestic or global geographies with many remote sites, Acuative's project management team maintains tight control of the entire implementation process and ongoing day-to-day operational needs. We develop and execute a rollout strategy for your sites using reliable and standardized processes and tools in keeping with industry best practices and Acuative's quality program, Achieving Service Excellence (ASE).

Our project managers coordinate directly with all Acuative teams involved in supporting your project - field service teams, technical support teams, outside vendors, and other internal departments, from the initial order process through the successful test and verification of the service.

Eliminating information silos and fostering collaboration, the project management team makes the all the connections necessary to streamline the implementation while keeping you apprised through every phase of the project: Planning, Initiation, Monitoring, Execution and Closing.

Successful project management entails a syntheses and focus of resources along with thorough documentation and communication. Our project management strength is the capability to make knowledgeable sourcing decisions concerning a broad, powerful array of resource possibilities. The project manager is also adept at mitigating unexpected issues in order to minimize their impact.

- **Resource Coordination**

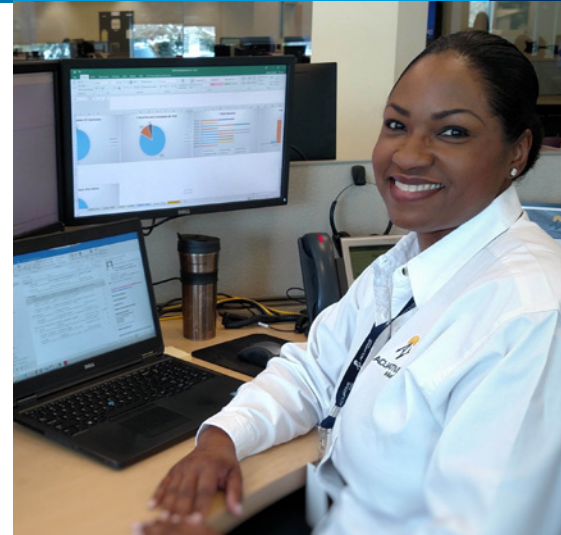
By working in tandem with your with your internal teams, Acuative's project management team manages all service delivery activities to ensure you meet your goals.

- **Sourcing Capability**

We coordinates and directs all resources required to complete the job successfully. After making a detailed plan of all activities, the project management team assigns primary responsibilities, establishes clear goals, and monitors timelines.

- **Progress Reporting**

As part of a detailed communication and reporting plan, the project management team regularly provides you with both written and verbal reports as well as technical deliverables. Additionally, the project manager designates key events as project milestones to provide client with clear targets against which performance can be reviewed regularly. You also have access to Acuative's online Client Portal to check status in real time.



Acuative's Project Management Professionals (PMPs) have extensive experience and certification by the Project Management Institute (PMI), recognized as an industry leading accreditation program.

PMI is ISO 17024 certified, endorsing their PMP certification process and recognizing their expertise within the global business community.

Be Ready for What's Next!

Every new client project is carefully planned for rollout with a series of meetings between key Acuative and client personnel. A detailed Scope of Work is agreed upon and Acuative teams from address all key areas such as workload, manpower, training, sparing, project documentation, IT system updates, reporting, communications and scheduling.

Using five key project phases and industry best practices, Acuative project management is committed to delivering your project on-time and within budget. These phases include:



Initiation – This process starts upon receipt completion of the formal Statement of Work. The project and project documents are reviewed by the project management review team. The project charter, stakeholder roster and open issue log are created.



Planning – The planning process is a crucial process to prepare for execution. The project plan is developed; it is comprised of scope, time, cost, quality, human resource, communication, risk and procurement management plans. The individual plans are created by meeting with the client, functional managers and stakeholders. Upon completion a roll out meeting is conducted with all operational teams.



Execution – The execution process focuses on quality assurance, acquiring, developing and managing the project resources, managing stakeholder expectations and conducting procurement, if applicable.



Monitor & Control – The monitor and control process is the function of managing the project according to the project plan, with the exception of managing the human resources. The primary output is the Open Issues Log and submitting Change Control when out of scope work is required.



Project Closing – During the close-out process, the Open Issues log is cleared, deliverables are provided to client, the client's acceptance is received, and the equipment status is updated. If client has post-install maintenance the hand-off to the Network Operations Center is performed.



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